

INFORMATION NOTE FOR OBSERVATOIRE DE PARIS SUPPLIERS

Subject : Invoices addressed to Observatoire de Paris

Dear,

In accordance with the law of January 3, 2014 on the modernization of public action, Observatoire de Paris, as all public structures, is committed to the dematerialization of invoice processing.

Since 2017, public structures (such as state services, public agencies or local administrations) are ready to receive invoice from their suppliers in electronic format. The shared solution used by public structures to meet this new requirement is CHORUS PRO.

You must complete the following information (mentioned in our purchase orders) when you deposit your invoice on the portal : <https://chorus-pro.gouv.fr>

Observatoire de Paris SIRET numbers : (the only authorized Siret number)

19753496900013

Legal commitment reference : number listed on the purchase order, format

45000XXXXX

Please DO NOT ACCEPT any orders from our part, without those informations.



You must create an user account before submit your invoice on the portal.

Access to Chorus PRO documentations through : <https://communaute.chorus-pro.gouv.fr/>

Please note that none of your invoices will be settled if you do not submit them on the CHORUS PRO portal.

For further information, please contact the accounting office at : gestion.sf@obspm.fr

**OBSERVATOIRE DE PARIS
Service Facturier
61 avenue de l'Observatoire
75014 PARIS**